

# Welney Parish Hall Management Committee

(a sub-committee of Welney Parish Council)

## Minutes of a meeting held in the Pavilion at Welney Playing Field at 7.30pm on Tues 10<sup>th</sup> Aug 2004.

### Present:

Mark Farrow (Chair), Peter Cox (Secretary and Treasurer), Karen Fleming (Functions Organiser), Roger Giles.

*Secretary's note: This was to be a brief meeting because it clashed with a Gala meeting which all the Hall Committee (except Cllr. Goodger) would be attending at 8pm.*

Action

1. **Apologies:** None received.
2. **Minutes** of the meeting on 8<sup>th</sup> June and the AGM on 13<sup>th</sup> April 2004 were agreed and signed by the Chairman.
3. **Matters arising.** From meeting on 6<sup>th</sup> August. Held over to next meeting.
4. **Electricity slot-meters.** Held over to next meeting
5. **Correspondence.**
  - 5.1. The Secretary reported that he had invoiced the Upwell Health Centre for 6 months Hall surgeries from 1<sup>st</sup> July, and the Cygnets for 12 months storage rental also from 1<sup>st</sup> July.
  - 5.2. The Secretary also reported that he had written to the Health centre advising them that they have our permission to install a phone line in the Hall at their expense.
6. **Gala bank account.** The Treasurer confirmed that this new current account will form part of the Hall's accounts, but will be used solely for the Gala funds for new play equipment at the Playing Field.
7. **Purchase of new till.** MF proposed that the Committee purchase a till or cash register for the Hall bar. He showed details of one that he could obtain on e-bay for about £80. PC said the same model would cost £120 from Viking and seconded the motion. All agreed. MF proposed to allow other organisations to hire it for £10. All agreed. MF
8. **Public Entertainment Licence.** This needed renewing from 1<sup>st</sup> October with a new Licencee. MF reported that he had asked David Bonner if he would be willing take this on, but DB had declined. RG said he would consider it. MF & PC said they did not want any additional responsibilities.
9. **100 Club.** The Treasurer was handed the following subs: £125 cash & £825 in cheques from MF, £125 cash & £75 in cheques from KF, and £75 in cash & £50 in cheques from RG. MF urged everyone to give this urgent attention as the first draw was due to be held at the end of the month. All
10. **Date of next meeting:** To be decided later.
11. **Meeting closed:** 8.05 pm.

These minutes were read on \_\_\_\_\_ and agreed to be a true and full record

Signed by the Chair .....