

Welney Parish Hall Management Committee

Minutes of a Committee meeting held at the WWT Centre, Welney, at 7.30pm on Tues 1st July 2003

Present:

Mark Farrow (Chair), Clr. Steve Kerr (Vice Chair), Peter Cox (Treasurer & Correspondence Sec), Karen Fleming (Minutes Sec), Roger Giles (Functions organiser),

Also present, Pat Rix (Hall Licencee)

The meeting was held at the WWT Centre because the Parish Hall had already been booked for another event

Action
by

1. **Apologies.** Clr. Ken Goodger.

2. **The minutes of the last meeting** on 10th June 2003 were read and agreed to be an accurate record. They were then signed by MF.

3. **Treasurer's Report.**

3.1. Lottery refunds.

Of the £108 due, £92 had been repaid to date, mostly by MME.

3.2. Bingo

Income for June was £26.

3.3. Bookings

The Bookings Secretary reported a reasonable month, gross £105, net £55.

3.4. Electricity Slot-meters

As this meeting was not in the Hall, reading and emptying could not be dealt with.

4. **Amended planning application for a new Hall.**

The architect has withdrawn the original housing plans and also the hall plans commissioned by the previous Committee, and submitted new block plans including a Hall of an 'amended design' of which we have no details. PC proposed that we ask the Council to withdraw the Hall plan, seconded by SK, and agreed by all. PC to write to the Council before their next meeting on 7th July .

PC

5. **Architect's invoice**

The November 2002 invoice for £4,230 sent to the previous Committee has not been paid. After discussion, there was unanimous objection to paying this amount. The Chair proposed we write to the architect detailing the unconstitutional process leading to submission of the original plans, the lack of remit on the part of the old committee, and the absence of any opportunity for the user groups to have their needs considered. An 'amended plan' (see item 4 above) was recently submitted without consultation with the Committee or Council, and PC's name had been used on the application without his knowledge or consent. It was proposed by PC that we offer to pay £440 to cover any expenses, that being the balance of a donation to the Hall of £880 from Elgood's to cover the full planning fee which had since been halved. All agreed, PC to write to the architect, Mr Harrall, with copy to the Parish Council

PC

6. **Matters arising**

6.1. Hall tariff.

A suggested list of new charges had been drawn up at the previous meeting, briefly:

1. For user groups, £7.50 per 2 hour session.
2. For GP use, £250 for two surgeries per week
3. Parties, for adults £45 per day, for children £10 for up to 4hours incl setting-up and cleaning, and a further £5 for each additional 2 hrs or part.
4. Equipment hire; £5 min charge for up to 5 tables & £1 for each additional table and £5 min charge for up to 10 chairs, then 50p per add. chair. (Crockery: POA.)

For parties, the Hall key is to be available 'by arrangement' ensuring preparation time does not clash with other users.

After discussion, it was agreed to amend (1) to a two-tier scale, £5 for "non-commercial" use by Village groups e.g. WI and Friendship Club; and £10 for 'commercial' use by a business, individual or group where a profit is to be made, e.g. Cygnets, dance classes & keep fit. KF pointed out that the Cygnets Toddlers group, though charging an admission fee for the children, was essentially a non-profit making organisation and should be regarded as 'non-commercial'. This was agreed, but PC proposed that as the Toddlers use a large part of the store-room for equipment, they should be asked for an annual rental. PC to discuss with Cygnets Chair.

PC

6.2. Committee Constitution.

It was agreed that the Council should amend or re-write the Constitution, with assistance from the Committee and user groups.

6.3. Spot check by Environmental Health Officer

We are still awaiting a letter from EHO confirming requirements following the inspection. SK pointed out that the holes in kitchen ceiling are for ventilation and it was felt they should not be blocked up. SK offered to seal the crack in the Lino in the kitchen with heavy duty tape. Provision of sink in bar deferred for moment, in meantime bar not to be used.

SK

6.4. DDA compliance.

Discussion was deferred to the next full meeting. However, PC reported that he had extensive literature from the Disability Rights Commission, and suggested it would be useful for members to become familiar with some of the information - folder circulated.

6.5. Fund-raising events

6.5.1. Mid summer event

RG reported that he had been unable to arrange a joint venture with the Cricket Club.

6.5.2. Water Gala.

It was decided that it would not be possible to organise a Gala this year due to lack of time and poor state of the River,

6.5.3. 100 Club.

This had been described in an article in Welney News. It was decided to increase the annual membership fee by £1 to £25, to provide an extra December bonus prize. Numbered cards to be produced. Each member to try to sell fifteen. Proposed MF, sec SK, all agreed.

6.5.4. Other ideas.

The Hall Committee & Playing Field Assoc could co-operate on joint activities. KF will look at costs of a ceilidh with live band. Fun sports – 'Welney Welly Tossing', 'Lowland Games', etc.

KF

6.6. Weeds around Hall.

RG reported that one of his Giles Landscapes staff had cut the tall vegetation, strimmed the grass & removed the waste. For future maintenance, it was agreed that MF should ask Tim Bennett, Ian Haworth and Roy Green

7. Article for Welney News.

MF handed around an article he had written. KF to pass to the Editor

KF

8. Any other business:

PC said that 2004 will be the 75th anniversary of the Parish Hall. We ought to celebrate that.

KF referred to the "MAP" - the Welney Millennium Arts Project display currently stored in the Hall store-room. Suggestions were made to have it permanently displayed in either the WWT or the Hall. C ommittee unanimously agreed to display it in the Hall.

KF

9. Date of next meeting: Tuesday 12th August 2003

10. Meeting closed: not noted

These minutes were read and agreed as correct on:.....
And signed by the Chairman.....