

WELNEY PARISH COUNCIL

minutes for September Meeting of Welney Parish Council

Tuesday 04 September, 2018 at 19.30

The William Marshall Centre, Hurn Drove, Welney PE14 9SD

Tel: 07731 157935

e-mail: clerk@welneypc.org.uk

www.welneypc.org.uk

Present: - Councillors

P. GARDINER (PG)
M. BARKER (MB)
L. HOWARD (LH)
G. BOMBATA (LB)
K. GOODGER (KG)

Parish Clerk

Public (MoP)

BCKL&WN district representatives

D. LAWSON (Clerk)

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D. POPE & V. SPIKING

ITEM	AGENDA ITEM & DETAIL	ACTION
1	Meeting Housekeeping Announcements Chair opened meeting and alerted members of public that there were no confidential matters identified on the agenda.	n/a
2	To receive & accept Members' Apologies for Absence Apologies presented in email by GR without reason Apologies received from 1 NCC Cllr.	n/a
3	To receive Members' Declarations of Interest 1. PG is Chair of RUG. 2. LB & KG in relation to William Marshall charity	
4	Public Participation 1. No Police or County representatives present 2. BCKL&WN representative advised that there is a move to try to bring District leisure centres under BCKL&WN in-house Management 3. MoP raised problem of speeding and difficulty for residents	

	<p>to leave properties because of risk of near misses. Clerk to contact NCC Cllr Humphreys to alert him to issue and request active co-ordination</p> <p>4. MoP raised concerns for Suspension Bridge part of settlement where there are no speed restrictions currently and where a 40 or 30 MPH restriction will be most welcome. It had been explained to MoP that there is a time aspect involved and a modest cost element to change local Traffic Orders.</p>	Clerk
5	<p>To approve minutes of previous meeting – 07 August 2018</p> <p>Minutes for august 2018 meeting proposed, seconded and approved with all in favour</p>	
6	<p>Annual Return (AGAR)</p> <p>Clerk explained that basic technical problems persist and until these problems can be resolved the annual return will not be finalised. WPC agreed to hold a work-shop on 11 September 2018 to investigate the work that needs to be done to identify the best way forward.</p>	
7	<p>Clerk's Report & Parish Council Administration</p>	
7.1	<p>Clerk's Report – clerk reported on-going problems with annual return, IT compatibility and resultant loss of time to devote to other parish business</p>	
7.2	<p>Parish Council Administration</p> <ol style="list-style-type: none"> 1. Closure of employee engagement process for clerk (formal offer letter issued, contract of employment signed, "right to work in UK" documentation attested, timesheet matching payslip authorised up to an including w/e 07 September – but no expenses to date made payable; so Clerk's out of pocket expenses incurred since 01 May 2018 still to be settled) 2. IT equipment – Chair will procure items and request invoice be addressed to WPC for reimbursement by WPC as Chair's out of pocket expenses. 3. Co-option of new members – Clerk explained that time delay for co-option due to expire imminently after which co-option can be kicked off. 4. Bank accounts – following failures by Barclays, new signatories must resubmit applications to be added as signatories. Clerk & MB to be impacted. 5. Completion of transfer to trust administration & formalities –to defer to next meeting 	<p>MB & Clerk</p> <p>All</p>

	6. Move to payment by Direct Debits – request for DD services from GO-DADDY for web hosting	Clerk
8	Finance & Bills for Payment	
8.1	Budget vs Actual position & funds available - Clerk repeated that financial position gives no reason for members to be concerned as budget provision remains ahead of expenditure after 4 months of current business year, based on carefully structured budget that was prepared to make WPC lawful, stating that after first 4 months of current year that current expenditure is well under 1/3 rd of budget and current projection continues to mean that some funds should be available at year end to start to provide the recommended operational reserve.	
8.2	Bills for Payment - List of bills to pay circulated – All items to pay were reviewed and authorisation to pay voted. Chair proposed to pay additional one-off invoice for set-up costs in relation to payroll service provided by Stephenson Smart @ £ 75. All in favour.	
9	Village Management - Council Committee & Councillor lead on Specific Subjects	
9.1	Community Speed Watch – PG provided update – main points: <ul style="list-style-type: none"> • Camera due to be relocated on 07 September 2018 • Still require new post for additional device 	
9.2	SAM2 Speed Monitoring Camera – update: <ul style="list-style-type: none"> • 57k vehicle movements for month • 20% above 30 MPH speed limit • 85 MPH top speed recorded on main road to front of Lamb and Flag <p>MB to place statistics in table to provide to NCC Police representative for area</p>	MB
9.3	Highway Matters - update <p>Parish Partnership (PP) scheme - for local highways improvements – bids to be submitted by 07 Dec 2018 – with regards to funding for footpath to connect main settlement to community centre in March Road and Application for a loan to fund the other £14,000</p> <p>Clerk to ensure paperwork is submitted to avoid loss of NCC</p>	Clerk

	<p>funding.</p> <p>This is the highest priority for the WPC after respecting all aspects of respecting lawful obligations.</p>	
	<p>Highway Matters – new discussion points & actions for clerk:</p> <ol style="list-style-type: none"> 1. to contact NCC Highways (Andy Wallace) to inquire about rolled kerbs for speed controls at strategic locations. 2. to inquire about repairs to pavement on New Road 3. to inquire about long-term options for LED lighting 4. to contact NCC Highways re condition of Wash Road, as it seems to be in condition that will result in collapse 5. to contact NCC Highways (Andy Wallace) to ask when speed restriction signage will be painted on road surfaces 6. to contact NCC Highways (Andy Wallace) to invite him or delegated colleague to attend a WPC meeting to discuss speed management options and desire to reduce speed as vehicles enter settlement from all directions 7. Proposal by Chair to install LED technology as replacement for defective light, seconded by LB and all in favour 	Clerk
10	New Requests and Non-Recurring Subjects	
10.1	<p>Nomination of parish councillor to stand on William Marshall Charity</p> <p>KG explained some of the charity's rules in relation to membership, one of which is that the WPC must nominate someone, but the nominees does not need to a WPC Cllr.</p> <p>GB proposed MB – seconded by LH – majority in favour with 1 Abstention.</p> <p>Next WMC meeting is 18 September 2018.</p>	
10.2	Training courses – Cllrs to advise Clerk as to courses they feel will be of most benefit to them	
11	Correspondence - List circulated at meeting.	
12	Planning Matters – no new planning applications to consider	n/a
12.1	<p>Proposed development of 17 units – proposed actions:</p> <ul style="list-style-type: none"> • Clerk to request minutes of BCKL&WN Planning meetings with particular regard to dialogues with IDB • Need to respond to KW of BCKL&WN Planning and identify if there was a failure to follow correct procedures 	
13	Items for Next Agenda:	

	<ul style="list-style-type: none"> • co-option of new council members • road safety for villagers • web-site update • litter pick • Xmas tree • PPS items 	
14	Confidential items _– there were no confidential matters	
15	Remembrance preparation - Clerk to contact RBL in Downham Market with regards to order for wreath/s Remembrance (11 November falls on Sunday this year)	
16	Date for next meeting = 02 October, 2018	
	Meeting closure time = 21.30	

Signed Date

DRAFT