WELNEY PARISH COUNCIL

minutes for August Meeting of Welney Parish Council

Tuesday 07 August, 2018 at 19.30 The William Marshall Centre, Hurn Drove, Welney PE14 9SD

> Tel: 07731 157935 e-mail: clerk@welneypc.org.uk www.welneypc.org.uk

Present: - Councillors P. GARDINER (PG)

M. BARKER (MB) L. HOWARD (LH) G. BOMBATA (LB)

Parish Clerk D. LAWSON (Clerk)

Public (MOP) 8

BCKL&WN district representative D. POPE

ITEM	AGENDA ITEM & DETAIL	ACTION
1	Meeting Housekeeping Announcements	
	Chair opened meeting and alerted members of public that there were no confidential matters identified on the agenda.	n/a
n/a	Urgent Business – election of Chair & Vice-chair	
	As the result of the resignation of the chair it was necessary to elect a new chair.	n/a
	PG proposed as chair by LB and seconded by LH – all in favour MB proposed as vice-chair by LB and seconded by LH – all in favour	
	Chair proposed a vote of thanks to former councillors Paul Edmunds and Donna Denyer	
2	To receive & accept Members' Apologies for Absence	
	Apologies presented in email by GR Apologies provided by members with reasons that were accepted for KG	n/a
	Apologies received from 2 BCKL&WN Cllrs.	

	Chair requested that clerk write to Cllr Humphreys to request his attendance at a Welney parish meeting, as the current Members have not met him yet.	Clerk
3	To receive Members' Declarations of Interest	
	1. PG is Chair of RUG.	
	LB in relation to William Marshall charity	
4	Public Participation	
	 No Police or County representatives present. Clerk to continue to try to make contact with the Police to have an officer attend to provide an update on matters of interest to Welney, as it has been too long time since a representative of the Police service has provided an update on local policy as it impacts Welney. MOP asked why agendas and minutes are not available on the parish web-site. Clerk explained that this was not Possible until the day before the meeting, as the Clerk had not received the codes to access the web-site before this date. MOP asked if there was going to be another significant increase in the precept following the large increase for the current year. Chair explained that there appears to be no need to alter the level of the precept and that spending remains within budget. 	Clerk
	 MOP asked if there is an intention to establish some sort of neighbourhood watch scheme. In response it was explained that this had been tried previously, but that it had lost momentum. The Clerk reminded the meeting that to relaunch such a scheme requires Police involvement and that the Police holds the budget. Clerk to add to items to discuss with Police MOP informed meeting that the Welney News is being relaunched MOP raised point that yet again the Trod improvement has Been deferred yet again MOP asked if annual accounts had been made public. Clerk explained technical issues preventing publication. BCKL&WN representative confirmed that revised boundary changes appear to be in finalised state 	Clerk
5	To approve minutes of previous meeting – 03 July 2018	
J	To approve minutes of brevious meering – as July 2018	
	Minutes for July 2018 meeting proposed, seconded and	

	approved with all in favour	
6	Administration re new member - all forms now completed	
7	Annual Return (AGAR)	
	Clerk explained that there is a basic technical problem and advice is awaited from auditors as to the way forward. Until this problem can be resolved the annual return will not be finalised.	
8	Clerk's Report & Parish Council Administration	
8.1	Clerk's Report – as result of resignation of one of the councillors the procedure for monitoring incoming post needs review	
8.2	 Parish Council Administration Closure of employee engagement process for clerk (formal offer, contract of employment, set up on PAYE scheme, timesheets, additional hours for WPC accounting problem analysis) – unable to complete due to changes of members IT equipment – LB provided list of agreed items to procure and explanation of funding to Welney Parish Council as a result of application for funding for transparency. Clerk to contact vendors to identify if WPC can pay by cheque for ordered items or if other payment method is required. Co-option of new members – Clerk explained the process and delays as advised by BCKL&WN democratic services unit. Clerk to arrange to have notice posted for public. Bank accounts – following resignations mandates require an update. MB to be added as signatory. Completion of transfer to trust administration & formalities – discussed briefly and agree to defer to next meeting, as legal opinion is required 	Clerk Clerk MB
9	Finance & Bills for Payment	
9.1	Budget vs Actual position & funds available - Clerk provided brief summary of current position, stating that after first 3 months of current year that expenditure is well under 25% of budget and current projection means that some funds should be available at year end to start to provide the recommended operational reserve.	n/a
9.2	Bills for Payment - List of bills to pay circulated – All items to	

	pay were reviewed and authorisation to pay voted.	
9.3	Financial Regulations – no update/s or changes to report	
10	Standing Orders – no update/s or changes to report	
10.1	SOs - GDPR & adherence – no update/s or changes to report	
10.2	SOs - Complaints Policy – no update/s or changes to report	
11	Village Management - Council Committee & Councillor lead on Specific Subjects	
11.1	Community Speed Watch – PG provided update	
	There is no apparent improvement in speeding and it remains an issue. As it is summer holiday season Police resources are spread even more thinly. Camera due to be relocated on 10 August.	
11.2	SAM2 Speed Monitoring Camera _— update - 35k vehicle movements in single direction as average monthly total.	
11.3	Parish Partnership (PP) scheme - for local highways improvements – bids to be submitted by 07 Dec 2018 – with regards to funding for footpath to connect main settlement to community centre in March Road and Application for a loan to fund the other £14,000 PG proposed accepting 50% PPS grant of £14,000, seconded by LB and all voted in favour. Balance of funding to be provided by PWLB loan. PG proposed applying for 50% loan of £14,000 on 10 year term from PWLB, seconded by MB with majority voting in support (1 abstention)	Clark II
	Clerk to ensure paperwork is submitted to avoid loss of NCC funding. Other options under discussion included: • improved street lighting using LEDs – Option is no longer available for PP support in current business year – WPC needs to identify the level of preparation that is required for the future • "gates" to mark boundaries of settlement on principal routes – Members agreed to defer option as a lower priority.	Clerk !!
	Highway Matters_— new discussion points & actions for clerk: 1. to contact NCC Highways (Andy Wallace) to inquire about	Clerk

	 rolled kerbs for speed controls at strategic locations. to inquire about repairs to pavement on New Road to inquire about long-term options for LED lighting to contact NCC Highways re condition of Wash Road, as it seems to be in condition that will result in collapse 	
11.5	Flood warning services – update – nothing to report	
11.6	Pot holes – update – nothing to report	
11.7	Grass Cutting – update – nothing to report	
11.8	Drainage grills – update – nothing to report	
11.9	Events in Welney – update:	
	September event cancelled	
	Barn dance raised £600	
12	Correspondence - List circulated at meeting.	
13	Planning Matters The following planning applications are to	
	be considered as part of consultation process:	
	1. 18/01299/F - Variation of condition 1 of Prior	
	Notification of 17/00718/PACU3: no objections	
	Feedback – proposed development of 17 dwellings north of	
	Grange Farm. PG provided update from Planning Meeting in	
	King's Lynn with news that consideration of application has	
	been deferred. Clarification required as to why IDB objects to	Clerk
	footpath – Clerk to write to IDB requesting reason.	
14	Items for Next Agenda:	
	co-option of new council members	
	 road safety for villagers 	
	frequency of WPC meetings	
15	Confidential items_—there were no confidential matters	
16	Remembrance preparation - Clerk to contact Donna Denyer	
	with regards to order for wreath/s and arrangements for	
	Remembrance and Armistice events (11 November falls on	
	Sunday this year)	
17	Date for next meeting = 04 September, 2018	
	Meeting closure time = 21.10	