MINUTES OF THE MEETING OF THE WELNEY PARISH COUNCIL HELD AT THE WILLIAM MARSHALL CENTRE, HURN DROVE, WELNEY ON TUESDAY 6TH JUNE, 2017 AT 7.30 P.M.

<u>Present:</u> Cllr.G.Rainbird (Chairman) Cllrs.M.Barker, P.Edmunds, P.Gardiner, K.Goodger and K.Lind, Dist.Cllrs.V.Spikings and D.Pope, C.Cllr.H.Humphrey, 10 members of the Public and the Clerk.

1. Apologies for absence

Received from Cllr.Bombata

2. Declaration of Interests

Cllr.Gardiner declared an interest in Item 5a, and Cllr.Rainbird declared an interest in Item 8

3a. Public Participation

The following points were raised by members of the public:

Mr.R.Giles – Raised questions regarding the new building.

Mr.Paul Fox – raised questions with regard to traffic in the village and also broadband connection to the new building. He also asked for an update regarding Sandgate Meadow Park.

Ms.A.Wardle – Asked for Councillors to provide their profile details for inclusion in the Welney News.

3b. Comments from District/County Councillors.

None

4. To confirm Minutes

The minutes of the meeting held on 2nd May , having been circulated to all councillors were proposed for adoption by Cllr.Goodger, seconded by Cllr.Barker with all in favour, and the Chairman signed the minutes as a correct record of that meeting.

5. Matters Arising

- <u>a. Sandgate Corner Meadow</u> Following the last meeting an e-mail was sent on 8.5.17 to the Borough Council setting out the terms, but at the time of writing nothing further has been heard.
- <u>b.</u> Community Litter Pick Cllr.Gardiner confirmed that the litter pick took place on 14.5.17 and 5/6 persons went around the main circular route of the village and collected 8 bags or rubbish. Grateful thanks were extended to those who helped and it is intended to repeat the litter pick in September.
- <u>c. Houses in Chestnut Avenue</u> Following the last meeting,an e-mail was sent to Freebridge regarding the demolition of the four houses in Chestnut Avenue and asking them what their proposals were for the site. At the time of writing nothing has been heard, but the meeting was advised that nothing could be done at present as the House Martins had returned.

6. Casual Vacancy

Following the resignation of Cllr.Cowles the vacancy is currently being advertised, as required by the Borough Council. If no application for an election is made to them by the 9th of June, then the Parish Council will be required to advertise and fill the vacancy by co-option.

7. New Parish Clerk

Councillors had been advised that two applications had been received for the position of Parish Clerk both of which had been forwarded for information. - Mrs.Shirley Johnson who lives in Welney and Ms.Liz Partlett who lives in Emneth. The position has been advertised on the Norfolk Association website and the Cambridgeshire Association. It has also been included on the Parish Council's own website and all the notice boards and had been circulated to all the adjoining Councils with a request for them to display the advertisement on their noticeboards. Following discussion it was proposed by Cllr.Edmunds, seconded by

Cllr.Goodger with all in favour, that both should be requested to attend for an interview from 6 pm on Friday 23rd June with all Councillors who wished to attend. At the same time each applicant would be provided with a full job description for the Clerk's position and the Responsible Financial Officer. The Chairman provided a possible set of guestions which could be asked at the interviews.

8. Finance

The following invoices have been received for payment and on the proposition of Cllr.Edmunds, seconded by Cllr.Gardiner and with all in favour, the cheques were signed.

Westcotec (Light maintenance) March and April, 2017	133 . 34
Clerks Expenses	26 . 17
Chairman's Training Course at Thetford	75 . 00

Paid by Direct Debit	Clerks Salary	255 . 68
	Anglian Water – WMC	14 . 88
	E-On Electric – WMC	5 . 85
	E-On – Electric Lights	99 . 72

The possibility of a Training Session for the whole council was raised and it was agreed that this could be arranged once the casual vacancy had been filled. It may also be necessary to arrange training for the new clerk once appointed.

Annual Accounts to 31.3.17 - The Clerk handed out paperwork which she had prepared for the annual accounts to 31st March, 2017, and these were considered by the Council. Following a short discussion it was proposed by Cllr.Goodger, seconded by Cllr.Edmunds with all in favour, that the accounts should be adopted. The Chairman then signed the Annual Return Form which would be sent off with all the required paperwork to the external auditors. Cllr.Goodger requested that grateful thanks be recorded in the minutes to Mrs.D.Denyer for all her hard work fund raising for the new building, especially the monthly bingo sessions.

9. Correspondence

- 1. Op Randall 26.5.17
- 2, Police Connect 26.5.17
- 3. email from BCKLWN West Norfolk Green points Community Chest 30.5.17
- 4. e-mail from Anglian Water re Private Pumping Stations in the Parish 23.5.17
- 5. e-mail letter from Roger Giles 27.5.17 follow on from letter dated 5.5.17
- 6. e-mail letter from John Loveday
- 7. e-mail letter from Vija Pratley together with further note and sketch attachment.
- 8. Op-Randall e-mail dated 2.6.17

The Chairman reported that he had forwarded the letters received from Mr.Giles, Mr.Loveday and Mrs.Pratley to the Monitoring Officer at the Borough Council for advice and the letters would be considered at the Trustees meeting which would take place after this meeting.

<u>Brief reminder to Cllrs.Goodger and Barker</u> – Briefing at the BCKLWN at 6p.m. On 22.6.17 regarding boundary review proposals.

10. Membership and Functions of Committees

The Chairman explained that sometime ago the suggestion had been received to form various committees for Environment and Planning Finance and Communications. After a brief discussion it was agreed that as Welney is only a small council, separate committees were not always necessary, but could be set up as and when required. However it was agreed that individual councillors could take the lead on specific subjects, as follows:

Cllr.Barker & Cllr.Gardiner Traffic and Community Speedwatch & SAM2

Cllr.Edmunds Defibrillator

Cllr.Goodger Flooding and the Environment Agency

Cllr.Bombata Finance and Broadband Cllr.Lind Communications
Other councillors could be added as and when the subject arose.

11. Planning Matters

16/01913/F – Delph House Care Home, Welney 2 Storey and Single Storey Extension and alterations Application permitted 5.5.17

17/00229/F – Wildfowl and Wetlands Trust, Welney Retention of temporary enclosures including portacabin and three pens Application permitted 24.5.17

17/00701/F – William Marshall School, Main Street, Welney Conversion to Retreat Centre – Circulated to all councillors, Following discussion it was proposed by Cllr.Goodger., seconded by Cllr.Edmunds with agreement by everyone, that the application should be recommended for approval, and the Borough Council informed accordingly.

12. Highway Matters

Nothing had been heard from Andy Wallace regarding a site visit to the village, but contact would be made again to try and arrange a visit.

The following items were raised for forwarding to Highways: Cllr.Goodger raised the question of trees overhanging the road at Tipps End and also on the A.1101 near Hartleys Cottages at Lakes End. They are extremely dangerous for road users and pedestrians. The meeting was advised that normally the Parish Council approach the land owners and if no action is taken to cut back the offending trees, then Highways can step in and do the work and charge the owners. Cllr.Goodger agreed to check the situation and possibly follow up with Highways. It was also agreed that Notice regarding this matter should be put in the next edition of the Welney News so that residents are aware of the situation.

Update regarding ideas for funding for the £1,400 50% share of the SAM2 equipment. A suggestion was made to ask for anonymous or private donations towards the cost with a notice in the Welney News. However the matter would be discussed again at the next meeting.

13. Items for Next Agenda

- a. Overtaking on Main Street
- b. Programme of works to the River Banks.

There being no further business the Chairman d	eclared the meeting closed at 8.40 p.m.
SignedGraham Rainbird	(Chairman)
Dated4 th July, 2017	